**Correctional Education Association**

**CEA - REGION I**

TEACHER OF THE YEAR

NOMINATION FORM



**Eligibility**

**QUALIFICATIONS FOR SELECTION AS TEACHER OF THE YEAR**

1. The individual selected must spend at least 51% of his or her work time in classroom instruction

2. The individual selected must have taught in correctional facilities for a minimum of two years.

3. The individual selected must have been a CEA member for at least one year prior to nomination.

4. The individual selected must have demonstrated leadership qualities and be active in promoting  
 improvements in correctional education.

5. The individual selected must have demonstrated devotion to the teaching profession as evidenced by a  
 willingness to work beyond his or her job description.

**Instructions**

1. A nomination letter must accompany the application.

2. Nominations should be by your immediate supervisor, principal, or superintendent. Also, any current CEA  
 member in good standing for at least 3 years can nominate a teacher. One recommendation MUST be by  
 your immediate supervisor who can provide verification that the teacher selected will be granted time to  
 attend both the Region I Conference and the International Conference.

3. No less than two (2), but no more than four (4), recommendations must be included with the   
 application.

4. Verifying documentation in the form of reviews, news articles, etc. may be attached to the application, but the  
 entire packet must be reproducible.

5. You may write your responses to the questions on a separate sheet of paper.

**Please return the application by March 31, 2018.**

Dear Correctional Educator,

Enclosed is your application for the CEA Region I Teacher of the Year Award. Please complete the packet and return it to the address below by March 31, 2018.

The Region I Teacher of the Year is featured at the 2018 CEA Region I Conference to be held at the Lancaster Host Resort & Conference Center in Lancaster, PA from May 30 - June 1, 2018, as well as, the 2018 International CEA Conference to be held August 26 - 29,,2018 at the Sheraton Hotel in New Orleans, LA. Attendance at both events is expected. Hotel registration during the conference dates, and the conference registration, will be provided at both events. A travel stipend to the International Conference is also awarded.

***Any Questions, please contact:***

Deb Parrow at her e-mail address:  
debparrow@gmail.com

***Please return completed packets to:***

CEA Teacher of the Year  
c/o Deb Parrow

6 Greenwood Drive

Coxsackie, NY 12051

**CORRECTIONAL EDUCATION ASSOCIATION Teacher of the Year Nomination Form REGION I**

I nominate for Teacher of the Year for 2018.

(Print Name of Person Nominating) (Signed)

Position/Title:

Address:

(City) (State/Province) (Zip/Postal Code)

Telephone: Date:

Name of Nominee:

Agency:

Supervisor: Telephone:

Institution:

Telephone:

Address:

(City) (State/Province) (Zip/Postal Code)

Number of Years as an Educator: Number of Years as a Correctional Educator:

**PREVIOUS CORRECTIONAL EXPERIENCE**

Dates Institution and Location Position

**RELATED EXPERIENCE**

Dates Institution and Location Position

**PLEASE REVIEW INSTRUCTIONS BEFORE COMPLETING THIS SECTION**

I. **Extraordinary Contributions to Correctional Education** (This section should include activities that improve the education program or enhance the well being of the students. They can be part of the regular school program or extracurricular, and they can occur during the regular school day or beyond normal working hours.)

A. Description of the Extraordinary Contribution(s):

B. Universality of Application (Can it be applied to many correctional schools or is its application limited to one school? Explain):

C. Importance of the Contribution (Describe the pragmatic needs fulfilled.):

**II. Professional Growth**

A. Professional Courses Beyond Certification Requirements:

**III. Background Information**

A. Professional Duties:

B. Academic and/or Vocational Background and Experience:

C. Community Activities:

D. Hobbies and Interests:

**IV . Statement of Personal Philosophy** (Completed by the nominee):

I, membership # accept the nomination and agree to complete the necessary forms and to participate fully in the Teacher of the Year process.

Signed: Telephone: Address:

(City) (State/Province) (Zip/Postal Code)